

STATE EMPLOYEES CHARITABLE GIVING CAMPAIGN

ADVISORY COUNCIL MEETING

Wednesday February 19, 2014 3:30PM

United Way Offices 75 East Lyndale

1. Greeting/Call to Order.
2. Review minutes from January 15, 2013 meeting.
3. Review meeting agenda and advisory committee members' schedules for the upcoming meetings.
4. Fiscal Agent Report - Alison and Brian -
5. Program Contractor's Report – Brian
6. Acting Chairman's Report – Jack –
7. D of A Liaison's Report – Helen
8. Public Comment – members of the public
10. Other Business/Adjourn

STATE EMPLOYEES' CHARITABLE GIVING CAMPAIGN

ADVISORY COUNCIL MEETING

Wednesday, January 15, 2014

75 E. Lyndale

1. **Greeting/Call to Order.** Chairman Jack Lynch called the meeting to order at 3:45 p.m. Members present: Jack Lynch, Mary Wright, Bill Crane, Rob Mayer, Kirsten Wrzesinski, Gary Owen and Matt Dale. Members excused: Marie Matthews and Gloria Soja. Staff present: Helen Betts. Contractors present: Brian Johnson and Alison Munson.

- 2. Review Minutes of November 20, 2013, Meeting.** It was proposed that the minutes be amended in the first line of item 6 to read: “Lynch discussed his resignation and Brandborg’s departure from the Council.” Dale moved, seconded by Mayer, to approve the minutes as amended. The motion passed.
- 3. Review Meeting Agenda and Advisory Council’s Schedules for Upcoming Meetings.** The next Council meetings will be February 19, March 19 and April 16.
- 4. Fiscal Agent’s Report.** Munson said that the annual audit is going on now at Anderson ZurMuehlen. After discussion of the financial reports, Dale moved, seconded by Crane, to approve them. The motion passed. The Council also discussed the proposed budget, which is \$6,700 below last year’s due to savings in printing costs and a reduction in the Program Contractor’s contract. Dale moved, seconded by Owen, to approve the budget. The motion passed.
- 5. Program Contractor’s Report.** Munson announced that the 2014 Campaign will begin with a September 29 kickoff and end with a December 5 celebration. Both events will be held in the Capitol Rotunda. Munson also reported on the results of the survey of Campaign coordinators. Thirteen out of 31 coordinators responded. There was also a discussion of new colors for the SECGC logo for the letters acknowledging donors’ gifts. The Council agreed that the “Green is 13” logo was appropriate.
- 6. Chairman’s Report.** Lynch reported that a function of the Council chair is to produce letters to donors with the amount each pledged to confirm pledges and thank the donors. He is in the process of producing the letters and dividing them by agency for distribution.
- 7. D of A Liaison’s Report.** There was no Liaison’s report.
- 8. Public Comment.** There was no public comment.
- 9. Other Business/Adjourn.** The Council noted that this meeting will be Mayer’s last Council meeting. The Council thanked him for his service. Lynch adjourned the meeting at 4:20 p.m.